



A more human resource.™

ADP's Pay-by-Pay® Premium Payment Report

View Critical Data / Be Prepared Come Audit Time / Save Time & Effort

In addition to enjoying the benefits of ADP's Pay-by-Pay Premium Payment Program, we'd like you to enjoy the peace of mind that detailed reporting offers. The Pay-by-Pay Premium Payment Report is a convenient management report that will be provided to you each time you run payroll.*

01 Employee Detail: Provides information on employee including name, contact number, status, class code, state in which the employee is working.

02 Current Payroll Wage Information: Displays all of the employee's earnings, and what is subject to and excluded from workers' compensation premium calculation.

03 Current Payroll Rate and Premium: Calculation of the current subject wages multiplied by the rate for the class code for this payroll.

04 Other Charges: Lists additional payments other than employee-level premium such as state assessments, surcharges, or taxes included on your Policy Information page.

05 Total Charges This Period: Highlights the total premium that will be debited from the employer's bank account.

06 Employee Status Legend: Describes the value listed in the Employee Status column and what it means.

ADP Insurance Services

Policy Number: test 123

Insurance Carrier: IA - Hartford

Policy Period: 09/01/2014 - 09/01/2015

01

EMPLOYEE DETAIL

Period Covered: 09/08/2014 - 09/21/2014 Run: 3

Check Date: 09/15/2014

Qtr: 02

Week: 38

Employee Information			Current Payroll Wage Information						Current Payroll Rate and Premium		Totals	
Department	Employee Name/ Adjustment Description	Status	Regular Wages	Overtime Wages	Total Wages	Excluded Overtime Wages	Excluded Other++	Subject Wages	Rate	Premium	Total Subject Wages	Total Premium
New Jersey - 8810												
	Capone, Laurence		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	1.20 %	30.00	2,500.00	30.00
	Jain, Amit		660.00	0.00	660.00	0.00	0.00	660.00	1.20 %	7.92	660.00	7.92
	Maniaci, Nick		600.00	0.00	600.00	0.00	0.00	600.00	1.20 %	7.20	600.00	7.20
	Sperduto, James		620.00	0.00	620.00	0.00	0.00	620.00	1.20 %	7.44	620.00	7.44
	Wolckenhauer, Tara		660.00	0.00	660.00	0.00	0.00	1,180.00	1.20 %	14.16	1,180.00	14.16
Total: New Jersey 8810			5,040.00	0.00	5,040.00	0.00	0.00	5,560.00	1.20 %	66.72	5,560.00	66.72
Employee Premium Total:			5,040.00	0.00	5,040.00	0.00	0.00	5,560.00		66.72	5,560.00	66.72
Policy/Payroll Total:			5,040.00	0.00	5,040.00	0.00	0.00	5,560.00		66.72	5,560.00	66.72

03

Period Covered: 09/22/2014 - 10/05/2014 Run: 4

Check Date: 09/29/2014

Qtr: 3

Week: 40

Employee Information			Current Payroll Wage Information						Current Payroll Rate and Premium		Totals	
Department	Employee Name/ Adjustment Description	Status	Regular Wages	Overtime Wages	Total Wages	Excluded Overtime Wages	Excluded Other++	Subject Wages	Rate	Premium	Total Subject Wages	Total Premium
New Jersey - 8810												
	Capone, Laurence		7,367.90	0.00	7,367.90	0.00	0.00	7,367.90	1.20 %	88.41	9,867.90	118.41
	Jain, Amit		8,180.64	0.00	8,180.64	0.00	0.00	8,180.64	1.20 %	98.17	8,840.64	106.09
	Maniaci, Nick		8,078.00	0.00	8,078.00	0.00	0.00	8,078.00	1.20 %	96.94	8,678.00	104.14
	Sperduto, James		7,367.88	0.00	7,367.88	0.00	0.00	7,367.88	1.20 %	88.41	7,987.88	95.85
	Wolckenhauer, Tara		7,448.00	0.00	7,448.00	0.00	0.00	7,448.00	1.20 %	89.38	8,628.00	103.54
Total: New Jersey 8810			38,442.42	0.00	38,442.42	0.00	0.00	38,442.42	1.20 %	461.31	44,002.42	528.03
Employee Premium Total:			38,442.42	0.00	38,442.42	0.00	0.00	38,442.42		461.31	44,002.42	528.03

05

OTHER CHARGES

Description	Subject Wages	Amount	Total Subject Wages	Total Amount
Premium: NJ/8810		0.01		0.01
Other Charges Total:	0.00	0.01	0.00	0.01
Policy/Payroll Total:	38,442.42		461.32	528.04

04

Period Covered: 10/06/2014 - 10/19/2014 Run: 5

Check Date: 10/10/2014

Qtr: 4

Week: 41

Legend: (*) owner or officer, (T) Terminated, (L) Leave of Absence, (D) Deceased. Blank indicates an active employee.

Client: R4/DRH

Sals Custom Test Cars

06

Pay-by-Pay® Premium Report

Date Range: 09/15/2014-12/29/2014

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Page 1 of the report will always show employee level activity for this payroll / current payroll.

See page 2 for additional features >

Pay-by-Pay Premium Payment Report (Cont.)


The second section of your Pay-by-Pay Premium Payment Report will include a Monthly Summary and a Policy Year-to-Date Summary of activity for the policy.

The Monthly and Policy YTD summaries are meant to provide a quick snap-shot of payments for the month and fiscal year of your policy. It can be useful in helping your business track expenses by month and also provides the YTD figures that can be used during the final audit of your policy by your insurance carrier.

07 Wage Information: Describes wage information used to determine subject wages for premium calculation purposes.

09 Check Date: Identifies the payroll period on which the current premium is calculated.

08 Policy YTD Summary: Shows class code, wages and premium activity for the calendar year-to-date.



Policy Number: **PWXONJ007**

Insurance Carrier: **IA - Hartford**

Policy Period: **09/01/2014 - 09/01/2015**

Monthly Summary - November 2014

Classification Code	Regular Wages	Overtime Wages	Total Wages	Excluded Overtime Wages	Excluded Other	Subject Wages	Premium
New Jersey - 8810	20,080.00	0.00	20,080.00	0.00	0.00	21,120.00	253.44
Total for State - New Jersey	20,080.00	0.00	20,080.00	0.00	0.00	21,120.00	253.44
Month to Date Totals:	20,080.00	0.00	20,080.00	0.00	0.00	21,120.00	253.44

Policy YTD Summary

Classification Code	Regular Wages	Overtime Wages	Total Wages	Excluded Overtime Wages	Excluded Other	Subject Wages	Premium
New Jersey - 8810	76,050.45	0.00	76,050.45	0.00	6,268.03	71,862.42	862.35
Total for State - New Jersey	76,050.45	0.00	76,050.45	0.00	6,268.03	71,862.42	862.35
Other Charges:							
Premium: NJ/8810						0.00	0.01
Policy YTD Totals:	76,050.45	0.00	76,050.45	0.00	6,268.03	71,862.42	862.36

Contact Information:
Automatic Data Processing Insurance Agency, Inc.: (800)524-7024
IA - Hartford: (800)524-7024
Claims: (800)524-7024

Notes:
++ Please review your employees on this report and make sure they are listed with the appropriate classification code. If you identify any employees listed with an incorrect classification code, please contact us at 800-524-7024 so that we can make corrections.

This report contains Pay-by-Pay program information provided to you by ADP Insurance Services. All insurance information/data is provided through Automatic Data Processing Insurance Agency, Inc.

Legend: (T) owner or officer, (T) Terminated, (L) Leave of Absence, (D) Deceased. Blank indicates an active employee.
Client: R4/DRH
Sales Custom Test Cars

Pay-by-Pay® Premium Report

Period Covered: **11/17/2014 - 11/30/2014**
Check Date: **11/24/2014**

Run: 10
Week: 48
Qtr: 4
Page: 2 of 2

Pay-by-Pay Premium Payment Report (Cont.)

The last page of your Pay-by-Pay Premium Payment Report might include a sub-category called Employee Catch-Up Detail. This additional report will be included when and if 'Catch-Up' is processed by ADP. Catch-Up premium is calculated for various reasons, including but not limited to, when the effective date of your Workers' Compensation Policy is before you joined ADP's Pay-by-Pay Premium Payment Program.

ADP calculates what premium should have been collected for each employee subject to coverage. ADP collects that 'Catch-Up Premium' in one or several payments depending on the carrier. ADP does this to help minimize audit impact at the end of your policy term.

10 Employee Catch-Up Detail: Catch-Up is the amount of premium that needs to be collected when a payroll(s) are missed and premium was not collected for the missed check date(s). Catch-Up premium should be collected to help minimize the amount due at final audit.

11 Net Rate: Takes into account any credits and/or debits that apply to premium and modifies the class code basis rates. The net rate will show a percentage on your Pay-by-Pay Premium Payment Report used to calculate premium based on actual payrolls.

12 Number of Payments: Shows the total number of payments over which the catch-up premium will be divided.

13 Contact Information: Displays the contact information for ADP Insurance Services, insurance carrier, and claims reporting.

File #	Employee Name	Status	Period Covered	Check Date	Subject Wages	Net Rate	Premium	Number of Payments
10 Employee Catch Up Detail								
New Jersey - 8810								
000999007	ANDERSON,JIM	T	11/16/2010 - 11/22/2010	11/24/2010	225.00	.67 %	1.51	1
000999008	JONES,MARY		11/16/2010 - 11/22/2010	11/24/2010	1,523.00	.67 %	10.20	1
000999009	KLIEN,STEVE		11/16/2010 - 11/22/2010	11/24/2010	755.00	.67 %	5.06	1
Total Employee Catch Up for New Jersey - 8810						2,503.00	.67 %	16.77
Total Employee Catch Up for New Jersey						2,503.00		16.77
Total Employee Catch Up						2,503.00		16.77
13 Contact Information:								
ADP Insurance Services: (800)524-7024 Ext: 8899								
Ansur America: (999)555-9999 Ext: 999								
Claims: (999)555-1212 Ext: 888								
Notes:								
** Please contact ADP Insurance Services if you need to make any additions or changes to your Worker's Compensation Policy.								
The premium portion of overtime wages in the state of California is not subject to workers' compensation premium.								
This report contains Pay-by-Pay program information provided to you by ADP Insurance Services. All insurance information/data is provided through Automatic Data Processing Insurance Agency, Inc.								
Legend: (F) owner or officer, (T) Terminated, (L) Leave of Absence, (D) Deceased. Blank indicates an active employee.								
Client:QA/NC5			Period Covered: 11/16/2010 - 11/22/2010			Week: 47		
ACME SUPPLIES CO			Check Date: 11/24/2010			Batch: 3069		
Pay-by-Pay® Premium Report						Quarter: 4		
						Page: 3 of 3		

*The Pay-by-Pay® Premium Payment Report contains confidential employee payroll information. It is emailed only to the contact you have provided for workers' compensation. The contact you have identified may be changed at any time by calling ADP Insurance Services customer service center at 1-800-524-7024 from 8:00a.m.-8:00p.m. (EST).

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